Belgacom Forum™ IPhone 730
Belgacom Forum™ Phone 730
Belgacom Forum™ 750

User manual

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User manual

Introduction

Thank you for choosing a telephone from the Forum™ IPhone/Phone range manufactured by **Belgacom**.
Your Forum™ IPhone/Phone terminal has a new ergonomic layout for more effective communication.

▪ A large graphic screen, in conjunction with various keys and the navigator, allows you to make calls, configure and program your telephone,

▪ a receiver that is pleasant to use: it fits nicely in the hand with a flexible grip section,

▪ communication is even more convenient using the audio keys (loudspeaker, hands free),

▪ using the convenient alphabetic keypad, you can call your correspondents by name.

You will find the latest version of the manual on the site **www.belgacom.be**.

How to use this guide

• **Actions**

☎	Lift the receiver.
☎	Hang up.
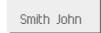
• **Keypad**

⚏	Numeric keypad.
⚏	Alphabetic keypad.
②	Specific key on numeric keypad.

• **Navigator**

(OK)	Move the navigation key up, down, to the left or to the right.
⏴	To go back one level (press and release) or to return to the welcome page (press and hold); during a conversation, can be used to access the different pages (Menu, Perso, etc.) and to return to the telephone screens.

• **Display and display keys**

Smith John	Partial view of display.
⬚	Display key.

• **Audio keys**

🔊	Loudspeaker., hands free.
⊖	Adjustment "reduce".
⊕	Adjustment "increase".

• **Programmable keys and icons**

▭	Line key.
☎	Icon corresponding to key.

• **Other fixed keys**

⬭	Fixed key.
ⓘ	MENU key.
✉	Voice mail access key.

• **Other symbols used**

Menu	Means that the function is accessible from the Menu page.
Perso	Means that the function is accessible from the Perso page.
Info	Means that the function is accessible from the Info page.
▼	Means that the function is subject to programming. **Dial Free Number for any modification: 0800 44 500**.
⬯	Means that the function can be accessed by pressing a programmed key - see **Program the keys for the Perso page or the add-on module**.

These symbols can be supplemented by small icons or text.

Contents

Getting to know your telephone

Adjust the tilt of the screen

Handset

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Forum™ IPhone 730

Socket for connecting headphones or a
Hands-free / Loudspeaker unit

Alphabetic keypad

■ Indicator light
- Green flashing: arrival of an internal call.
- Orange flashing: arrival of an external call.
- Red flashing: priority or alarm call.

■ Audio keys

Hang-up key: to terminate a call.

Hands-free/Loudspeaker Key: to make or answer a call without lifting the receiver.
- Lit in hands-free mode or headset mode (short press).
- Flashing in loudspeaker mode (long press).

Intercom/Mute key:
- During a conversation: press this key so that your correspondent can no longer hear you.
- Terminal idle: press this key to answer calls automatically without picking up the receiver.

+ / **−** To adjust the loudspeaker or handset volume up or down

■ Extension unit

An extension unit can be fitted to your telephone. This provides additional keys which can be configured as function keys, line keys, call keys etc.
To affix labels: push the holding strip of the unit backwards to you and lift it. Install the label under the keypad, in the housing designed for, and place the keypad back into position.

■ Display and display keys
Contains several lines and pages providing information on calls and the functions accessible via the 6 keys associated with the words on the screen.

↺ **Transfer icon:** pressing the key next to this icon allows you to program or change the transfer function.

🎧 **Headset connected.**

🔔 **Silent mode activated.**

⊘ **Appointment programmed.**

🔒 **Telephone locked.**

Display keys: pressing a display key activates the function shown associated with it on the screen.

■ Navigation

OK key: used to validate your choices and options while programming or configuring.

Left-right navigator: used to move from one page to another.

Up-down navigator: used to scroll through the content of a page.

Back/Exit key: to return to previous menu (short press) or return to first screen (long press) ; during a conversation, provides access to welcome screens (Menu, Info,...) and to return to the conversation icon screens.

■ Welcome screens

menu	**Perso**	info	↺
Jean Deuze		Denis Laure	
Paul Durand		Pascal Mante	

Menu page: contains all functions and applications accessible via the keys associated with the words on the screen.
Perso page: contains call line keys (allowing supervision of calls) and programmable call keys.

Info page: contains information on the telephone and the status of its functions: name, telephone number, number of messages, activation of transfer function, appointment reminder, etc.

■ Call display

(((**Incoming call.**

0790676707
00:03:47
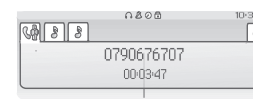
Call in progress or outgoing call.

0790676707
00:03:47

♪ **Call on hold*.**

0790676707
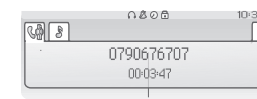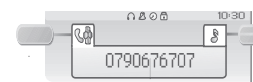
Communication in progress, secure line inhibit listening by a third party.

If you get two calls at the same time, you can switch from one call to the other by pressing the display key associated with each call.

Left-right navigator: used to check calls.

■ Function keys and programmable keys

ⓘ **Guide key:** used to obtain information on functions of the 'menu' page and to program key of the 'perso' page.

✉ **Messaging key to access various mail services**
If the key flashes orange, a new voice message, a new text message or a call-back request has been received.

⌂ **'Redial' key:**
- To access the 'Redial' function (short press)
- Call back on the last 8 number dialled (long press)

Programmable key (F1 and F2 keys):
Lit when the function associated with the key is activated.

1 *Description of the screens*

1.1   Welcome screens
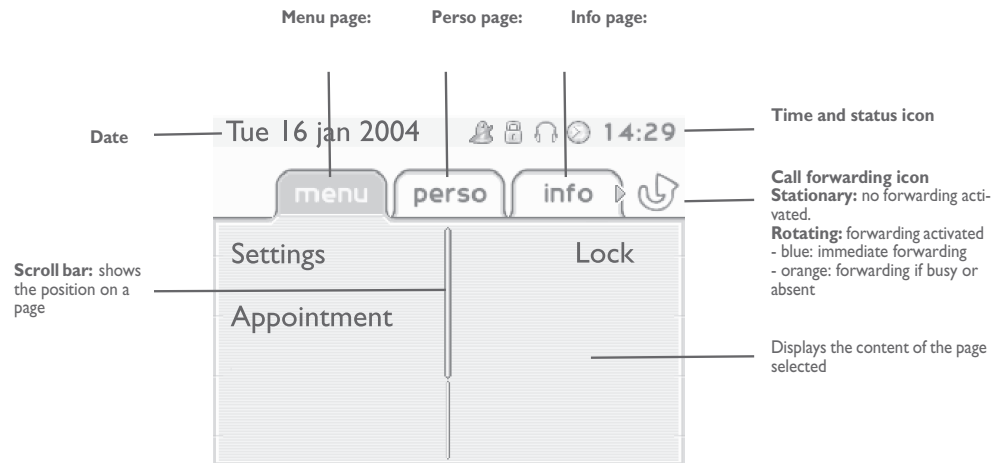
Menu page: Perso page: Info page:

Date — Tue 16 jan 2004   👤🔒🎧⊘ 14:29 — **Time and status icon**

menu   perso   info ▷ ↻

Call forwarding icon
Stationary: no forwarding activated.
Rotating: forwarding activated
- blue: immediate forwarding
- orange: forwarding if busy or absent

Scroll bar: shows the position on a page —

Settings   Lock

Appointment

Displays the content of the page selected

■ **Menu page:** contains all functions and applications accessible via the keys associated with the words on the screen. From this page, it is possible to adjust the ringer volume and screen brightness, program the time of an appointment, lock the terminal, define the default page displayed, configure voice mail, and access telephone functions such as calling back one of the last 10 numbers or intercepting calls.

Lun 16 jan 2004   👤🔒🎧⊘ 14:29

menu   perso   info ▷ ↻

Settings   Lock

Appointment

■ **Perso page:** contains call line keys (allowing supervision of calls) and programmable call keys. The up-down navigator is used to access all the direct call keys (apart from those displayed by default). Direct call keys are programmed or modified via the Information key.

Tue 16 jan 2004   👤🔒🎧⊘ 14:30

menu   perso   info ▷ ↻

line   Anne

Pascal

■ **Info page:** contains information on the telephone and the status of its functions: name, telephone number, number of messages, activation of transfer function, appointment reminder, etc.

Tue 16 jan 2004   👤🔒🎧⊘ 14:30

menu   perso   info ▷ ↻

Name: Anne
Number: 77942

Left-right navigator:
used to move from one page to another.

Up-down navigator:
used to scroll through the content of a page.

1.2 Call management screen

Date   Incoming call icon   Time and status icon

Call holding icon

Call in progress icon

Tue 16 jan 2004   14:33

NOEB Pascal

Conference

Incoming call presentation screen. This screen is temporarily displayed when a call arrives and shows the name and/or number of the caller.

Pop-up display of functions accessible while the call is taking place

Each tab corresponds to a call, the status of which is symbolized by its icon (in progress, held, arrival of new call). When a call is in progress, use the left-right navigator to look at held or incoming calls.

Use the up-down navigator to display the functions accessible. These functions (transfer, conference, etc.) are directly related to the status of the call consulted. For example, the transfer function will not be available between a call in progress or a held call and an incoming call.

Back/Exit key:
used to switch from a telephone screen to an application screen. For example, can be used while a call is in progress to look up a number, program an appointment reminder, etc.

Calls can also be managed from the Perso page.
While the call is in progress, press the Back/Exit key and display the Perso page.
Calls in progress or waiting are displayed on the different line keys. It is then possible to converse with the caller of your choice by pressing the key associated with him.

1.3 Application screen

Date   Application name

Tue 04 May 2004   14:35

Memo

Time and status icon

Create new MEMO

Application screen

Events screen

- **Application screen:** displays information relevant to programming or configuring the telephone.
- **Events screen:** displays events connected to the programming or configuration operations in progress, confirmation, rejection, error, etc.

2 *Using your telephone*

2.1 Making a call

dial directly the number for your call

lift the receiver

number required

OR

OR

hands free

number required

programmed line key

OR

correspondent's name

OR
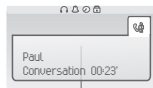
during a conversation

⤳ *To make an external call, dial the outside line access code before dialling your correspondent's number. 0 is the default code for an outside line.*

⤳ *For the operator, dial '11' (by default).*

• **If the internal number does not reply:**

LS announce
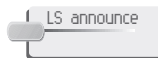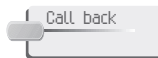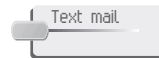
broadcast a message on the loudspeaker of the free terminal

OR

Call back

request callback to a busy terminal

OR

Text mail

send a written message

OR

Text mail
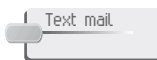
send a voice message

OR

go to next screen

2.2 Receiving a call

lift the receiver

OR

hands free

OR

Paul is calling
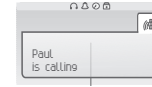
press the key next to the **'incoming call'** icon

2.3 Using the telephone in 'Hands free' mode

■ Terminal idle:

Press and release

→ **you are in hands free mode**

→ terminate your call

→

■ Call in progress:

Paul Conversation 00:23'
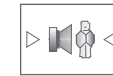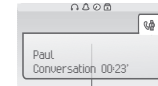
during a conversation

→ press and release

→

⤳ *During a conversation, you can lift the receiver without terminating the call.*

2.4   Activating the loudspeaker during a conversation (receiver lifted) - Loudspeaker

Paul
Conversation 00·23'

during a
conversation

activate loudspeaker
(long press)

→ the loudspeaker key flashes

➕ OR ➖

adjust volume
(9 levels)

deactivate
loudspeaker
(long press)

→ The key is no longer lit
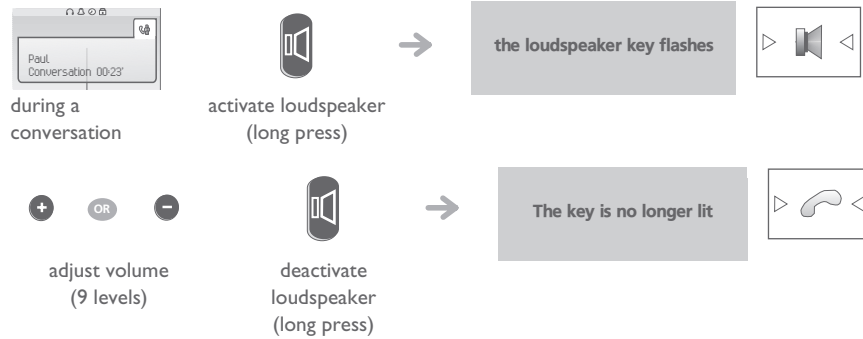
press and release the loudspeaker key to switch to hands free mode (light steady).

2.5   Calling your correspondent by name (company directory)

enter the name or initials or
the surname and first name
of your correspondent

→ select the type of search you
want (last name, last name
and first name* or initials*)

→ Display of all the correspondents
meeting the search criteria

display the
previous and
next names

OR press the key
associated with the
correspondent to call

OR modify the search

*Name must be entered in format name/space/first name.

This key is used to display the entire name when it is truncated.

2.6   Make calls via your programmed call keys   Perso

1030
PERSO

Helen

access the
'**Perso**' page

find the correspondent you
want to call from the
programmed call keys

call the chosen
correspondent
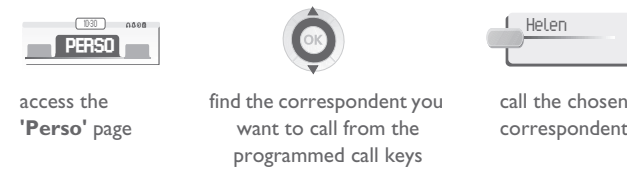
2.7   Calling from the common directory

Your terminal has access to a common directory of outside numbers.

2 3
5 6

directory
number

2.8   Redialling   Menu

■ Redialling the last number dialled (redial):

→ last number redial

'Redial' key
(short press)

■ Call back on the last 8 number dialled:

OR 1030
menu

Events

Redial List

'Redial' key
(long press)

reach the '**Menu**'
page

→ select the No. in the last
ten issued

Call back

start the call
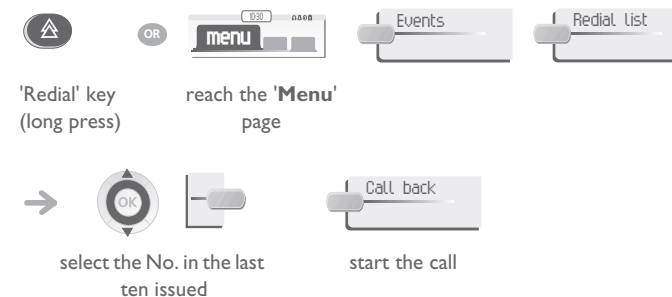
2.9 Call back an unanswered call

`Menu` ▼

• **Call back the last caller:**

Callback last caller
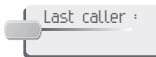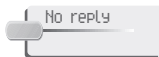
reach the '**Menu**'
page

call back the last caller

• **List of last callers:**

reach the '**Menu**'
page

→ Recall
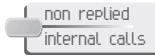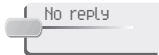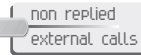
select a name or
a number

• **Erase the list of unanswered calls:**
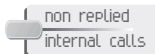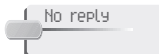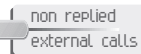
reach the '**Menu**'
page

2.10 Requesting automatic callback if internal number is busy

internal number busy → Call back → **callback request acknowledged**
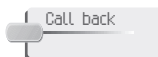
2.11 Answering an internal call in intercom mode

You can answer without lifting the receiver. When you receive an internal call, your telephone rings and you are connected directly in hands free mode. The screen shows the caller's identity.

• **To activate - Terminal idle:**

→ **corresponding LED lights up**

When your caller hangs up, intercom mode remains active.

• **To deactivate - Terminal idle:**

→ **The corresponding LED goes out**

2.12 Sending DTMF signals

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine.

Paul
Conversation 00:23'
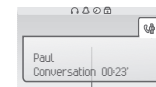
during a
conversation

✱ OR Send DTMF
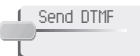
to activate

The function is automatically cancelled when you hang up.

2.13   Mute, so that your correspondent cannot hear you

You can hear your correspondent but he/she cannot hear you:
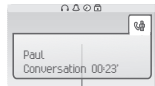
during a
conversation   disable microphone   →   The key lights up
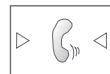
resume the
conversation   →   The key is no longer lit

3 *During a conversation*

3.1 Making a second call during a conversation

during a
conversation

number of
second
correspondent

the first call is on hold
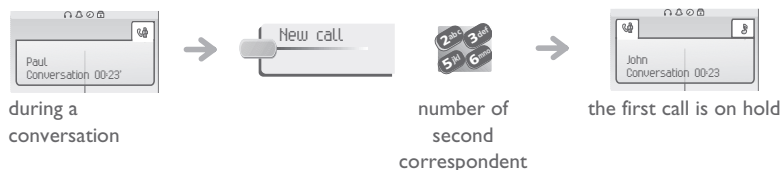
• **Other methods for calling a second correspondent**

Dial directly the number for your call.

Name of second correspondent.

- To access the 'Redial' function (press and hold).
- Call back on the last 10 number dialled (short press).

Programmed line key.

• **To cancel your second call and recover the first:**

If you make an error, hang up: your telephone will ring and you will recover your first call.

3.2 Answering a second call during a conversation

• **A second correspondent is trying to call you:**

during a
conversation

name or no. of the caller
displayed for 3 seconds

■ **Answer call displayed:**

line key for which
icon is flashing

the first call is on hold

• **To return to your first caller and end the conversation in progress:**

key associated with the
'incoming call' icon
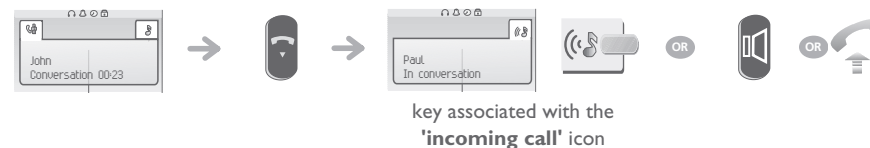
3.3 Switching between calls (Broker call)

During a conversation, a second call is on hold.
To accept the second call:

key associated with
the **'incoming call'**
icon

your first call is placed on
hold
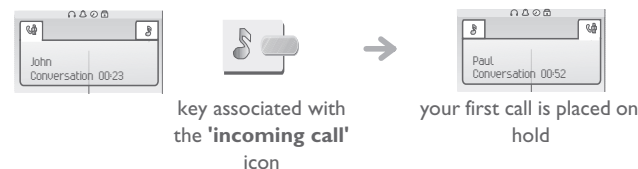
3.4 Transferring a call

• **To transfer your call to another number:**

during a
conversation

calling a second
person during a
conversation

the first call is on hold
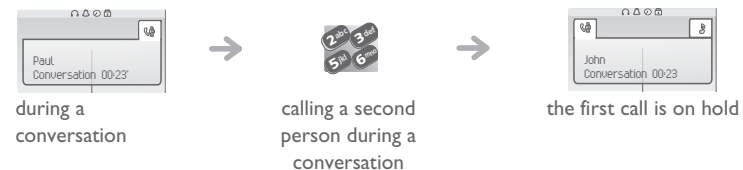
• **If the number receiving the transfer answers:**
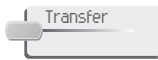
Transfer

You can also transfer your call immediately, without waiting for the number to answer, using either of the two methods described above.

Transfer between two outside calls is not generally possible (depends on country concerned and system configuration).

3.5 Three-way conference with internal and/or external correspondents (conference)

□ During a conversation, a second call is on hold:

John
Conversation 00:23

Conference → Paul
John
00:23
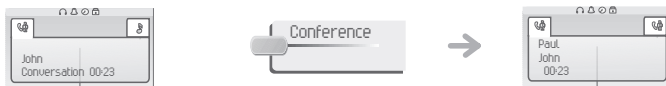
select the '**conference**' function

□ Cancel conference and return to first correspondent (if conference is active):
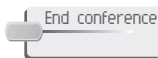
End conference

□ Hang up on all correspondent (if conference is active):

End conference → ☎ OR ☎

□ After the conference, to leave your two correspondents talking together:

Transfer → ☎ OR ☎

3.6 Talk simultaneously to more than 2 correspondents

You are in a conference call with 2 correspondents. To add another correspondent to the conference:

Paul
John
00:23

Add

🔢 OR 🔢

correspondent's name or number

Insert → Conference
Number of participants

3.7 Casual conference

During a 3-way conference, you can add up to three additional participants.

You are in a 3-way conference → Add → 🔢 → **your correspondent answers**

number required

→ Insert

3.8 Placing a call on hold (hold)

• **Exclusive hold:**
During a conversation, you wish to place the call on hold and recover it later, on the same telephone.

Paul
Conversation 00:23'

Put on hold → Paul
On hold

during a conversation

your call is placed on hold

• **Recover the call on hold:**

key associated with the
'incoming call' icon

• **Common hold:**
To recover your call on any telephone in your system.

during a
conversation

your call is placed on
hold

Recover the call on hold from any telephone:

key associated
with the
'incoming call'
icon

3.9   Placing an outside call on hold (parking)   ▼

Park/retrieve call

You can place an outside call on hold and recover the call on another telephone:

during a
conversation

A parking announcement message is displayed on the screen of the parking destination set.

• **To recover the parked call:**
Park/retrieve call

To automatically take the parked call, pick up the handset of the parking destination set.
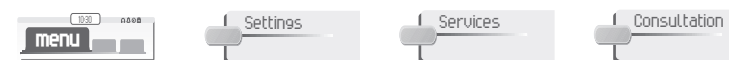
reach the '**Menu**'
page

If the parked call is not recovered within a preset time, it is transferred to the operator.

3.10   Intrusion into an internal conversation (option)   ▼

Your correspondent's line is busy. If the number is not "protected" and if authorised, you can intrude into the call:
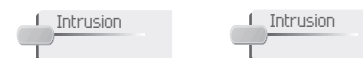
same key to exit

• **Protection against intrusion:**
Intrusion   protection

press programmed
key

enter the number

Protection is cancelled when you hang up.

3.11   Adjust audio volume

During a call, to adjust the volume level of the loudspeaker or receiver:
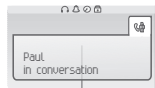
during a
conversation

Adjust audio volume

3.12   Signal malicious calls
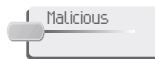
Malicious

This key lets you signal a malicious call. If this call has an internal source, it is signalled to
the system by a special message.

4.1 Answering the general bell (option)

⬤ Night service call pick up

When the operator is absent, outside calls to the operator are indicated by a general bell. To answer:

| menu | Settings | Services |

reach the '**Menu**' page

| Consultation | Call pick up services | Night service call pick up |
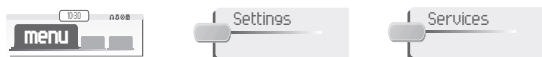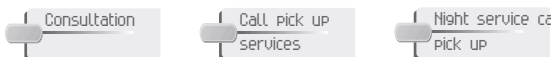
4.2 Manager/secretary filtering (option)

▼

⬤ Screened list

System configuration allows "manager/secretary" groups to be formed, so that the manager's calls can be directed to one or more secretaries.

• **From the manager's or secretary's telephone:**

→ incoming calls are filtered by a chosen person (secretary, etc.)
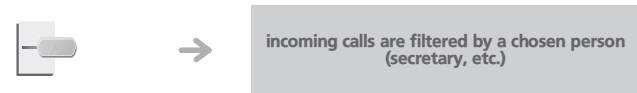
press programmed key

same key to cancel

💬 *Filtering is indicated on the manager's telephone by the icon corresponding to the "filtering" programmed key.*

4.3 Call pick-up (option)

You hear a telephone ringing in an office where no-one can answer. If authorised, you can answer the call on your own telephone.

• **If the telephone ringing is in your own pick-up group:**

⬤ Group call pick up

| menu | Settings | Services |

reach the '**Menu**' page

| Consultation | Call pick up services | Group call pick |
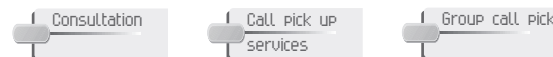
• **If the telephone ringing is not in your pick-up group:**

⬤ Individual call pick up

| menu | Settings | Services | Consultation |

reach the '**Menu**' page

| Call pick up services | Individ pick up | number of telephone ringing |

💬 *The system can be configured to prevent call pick-up on certain telephones.*

4.4 Hunting groups (option)

• **Hunting group call:**
Certain numbers can form a hunting group and can be called by dialling the group number.

Group No.

• **Temporary exit from your hunting group:**

⬭ Go out of hunting group

[menu]   [Settings]   [Services]

reach the '**Menu**' page

[Consultation]   [Additional servi]   [Out hunting grp]   [2 3 5 6]
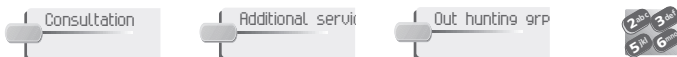
your group number

• **Return into your group:**

⬭ Go into hunting group

[menu]   [Settings]   [Services]

reach the '**Menu**' page

[Consultation]   [Additional servi]   [In hunting grp]   [2 3 5 6]
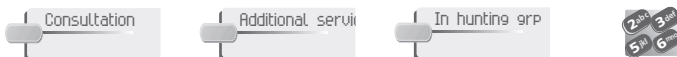
your group number

Belonging to a group does not affect the management of direct calls. A specific telephone within a group can always be called by using its own number.

4.5 Calling an internal correspondent on his/her pager (option) ▼

The number called does not answer and you know that the person called has a pager:

📞   [2 3 5 6]   [Paging]   [2 3 5 6]

number called   number called

➡ **paging in progress is displayed**

Your correspondent can answer from any telephone in the system.

4.6 Answering a call on your pager (option) [Menu] ▼

⬭ Paging answer

A call on your pager can be answered from any telephone within the system.

your pager beeps ➡ [menu]   [Settings]   [Services]

reach the '**Menu**' page

[Consultation]   [Paging]   [Paging answer]   [2 3 5 6]

your extension number

4.7 Calling a correspondent on his/her loudspeaker (option) [Menu]

Your internal correspondent does not answer. If authorised, you can remotely activate your correspondent's phone:

[Paul] ➡ [LS announce]

your correspondent does not reply

➡ **you are connected to the loudspeaker on your correspondent's phone (if he/she has the hands free function)**

4.8 Sending a written message to an internal correspondent

✉   [new text messa]   [Send]   [2 3 5 6]   OR   [A Z Q S]

enter the number of the terminal to receive the message   enter the first letters of the name

select a predefined message

select a predefined message to complete

compose a new message

complete your
message
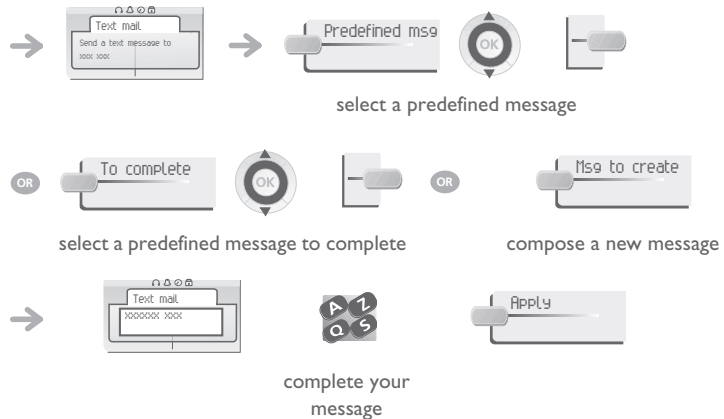
• **The 27 standard messages are shown below:**

1	Call me back	15	Meeting on ___ (*);
2	Call me back tomorrow	16	Meeting on ___ at _:_ (*)
3	Call me back at _:_ (*)	17	Out for a while
4	Call back _____ (*)	18	Absent for the rest of the day
5	Call the attendant	19	Absent, back at _:_ (*)
6	Call the secretary	20	Absent, back on ___ at _:_ (*)
7	I will call back at _:_ (*)	21	On vacation, back on ___ (*)
8	Use paging	22	External meeting
9	Please fetch your fax	23	External meeting, back on ___ (*)
10	Please fetch your mail	24	I am in room nr __ (*)
11	Please cancel your forwarding	25	In a meeting - do not disturb
12	Visitors are waiting	26	At lunch
13	You are expected at reception	27	Indisposed
14	Meeting at _:_ (*)	(*)	Messages to be completed using numeric keypad

4.9 Send a voice message copy

personal code

display number of new and old
messages

number to be   correspondent's name   send message
called
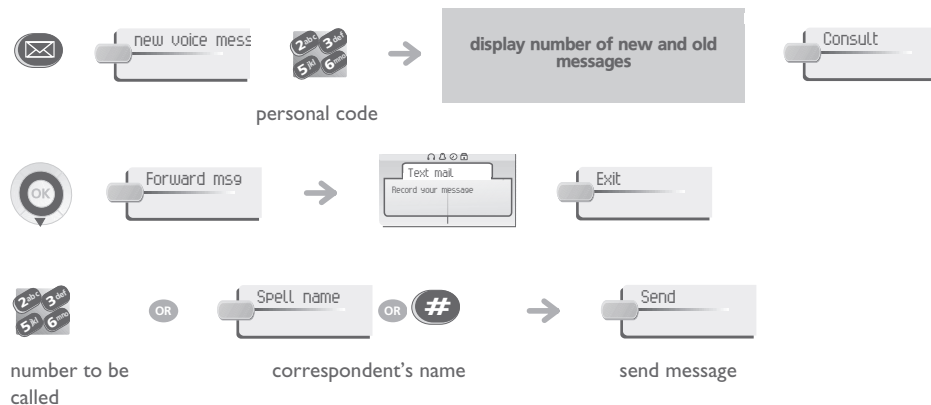
4.10 Sending a recorded message to a number

personal code

record message   end of recording

number to be   correspondent's name
called

send message   end of broadcast
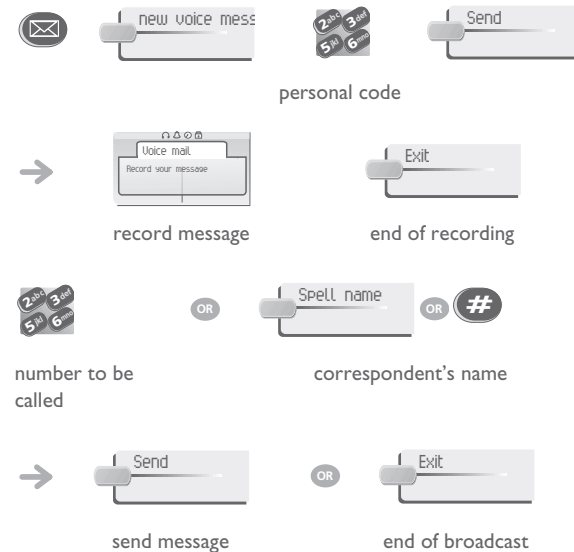
4.11 Broadcasting a message on the loudspeakers of a station group (option)

A message not requiring an answer can be broadcast on the loudspeakers within your broadcast group:

speak, you have 20 seconds

number of
broadcast
group
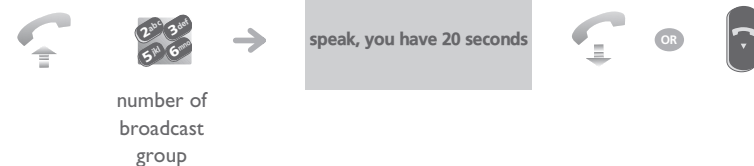
The message will only be broadcast on terminals not in use and which have a loudspeaker.

5   *Keep in touch*

5.1   Diverting calls to another number (immediate diversion)

The number can be your home, portable or car phone, voice message or an internal extension (operator, etc.).

Immediate forwa

number to be called

→ diversion is acknowledged
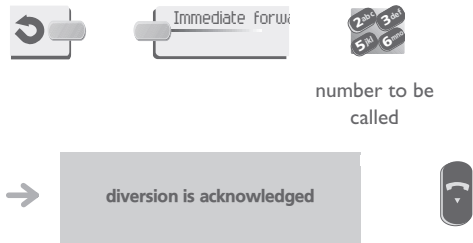
You can make calls, but only the destination number can call you.

5.2   Diverting your calls to your voice message service

Imm fwd to VM → diversion is acknowledged

5.3   When you return, consult recorded messages

The light indicates that messages have been received.

new voice mess

personal code

→ display name of sender, with date, time and ranking of message

Consult → Replay   OR   Erase

listen to message   erase message

OR Call back   OR   Save   OR   Exit

call back sender of message   archive the message   terminate consultation
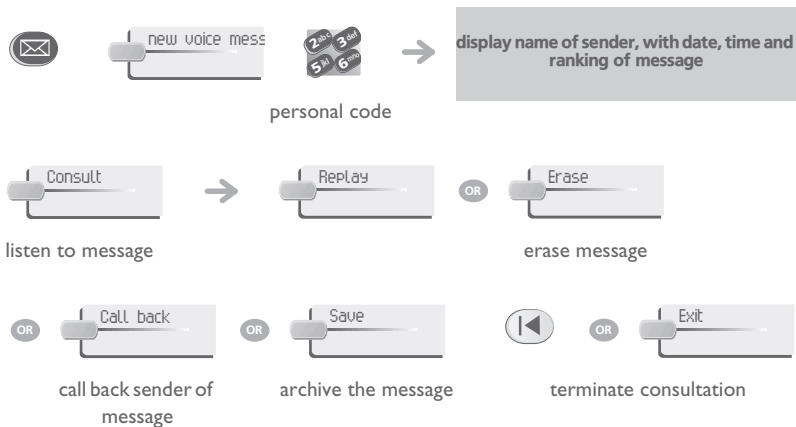
5.4   Diverting calls to your pager (option)

Radio paging

Callers will thus be able to contact you while you are moving around the company:

press programmed key → diversion is acknowledged

5.5   Forwarding your calls from the receiving terminal ("Follow me")

Remote forward

You wish to receive your calls in your present location:
Use the "Follow me" function.

OK   Other fwd   Remote forward

your extension number

OR   press programmed key   your extension number   → diversion is acknowledged
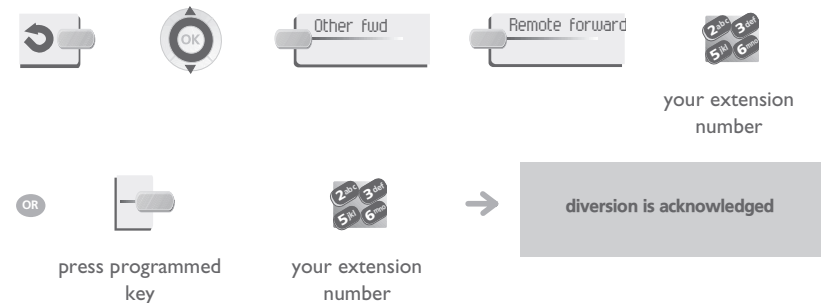
5.6   Applying a selective diversion (option)

Menu

You can forward your primary number and your secondary number or numbers to different sets.

menu   Settings   Services   Consultation

reach the '**Menu**' page

Forward service   Principal line selection   OR   Second line selection

select the number to forward   number receiving diversion
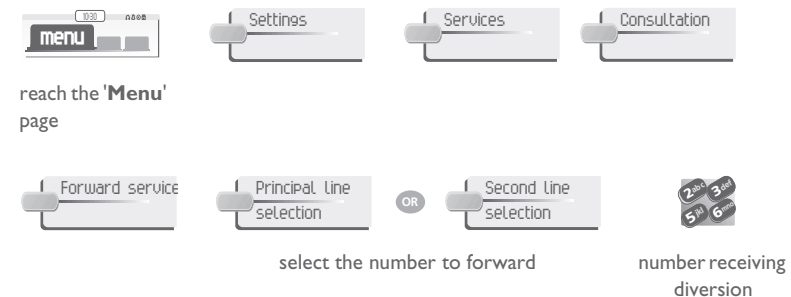
5.7   Cancelling all diversions

Deactivate | Deactivate forw | | OR | programme another type of diversion
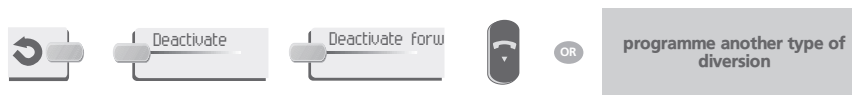
5.8   Cancelling a specific diversion

programmed key corresponding to type of diversion (group or selective)

5.9   Diverting calls when your line is busy (divert if busy)   Menu

Forward on busy

Callers will thus be able to contact you while you are moving around the company:

OR | menu → reach the '**Menu**' page | Forward | Other fwd

Forward on bus | number receiving diversion → diversion is acknowledged

OR | press programmed key | number receiving diversion → diversion is acknowledged
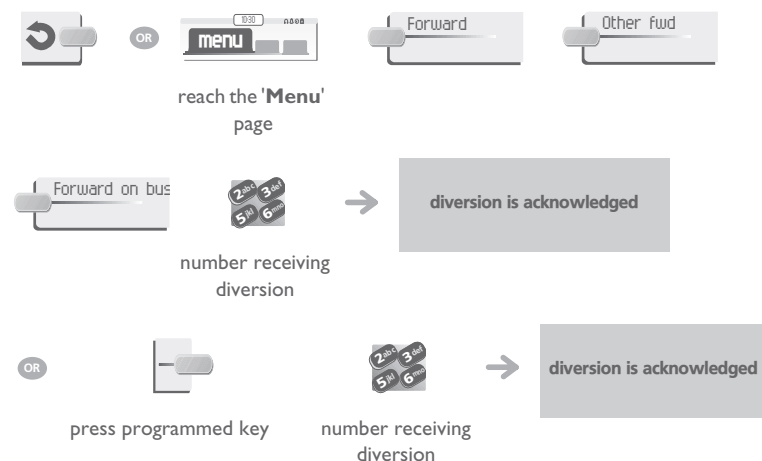
5.10   Do not disturb

Do not disturb   on/off

You can make your terminal temporarily unavailable for all calls.

Settings | Services | Consultation

Do not disturb locking | Do not disturb on/off → diversion is acknowledged
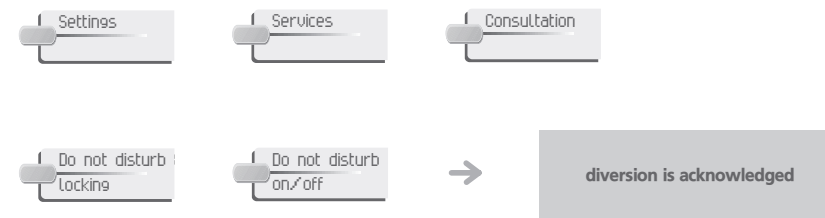
Callers wishing to contact you will see the 'Do Not Disturb' message displayed on their sets when they try to call.

5.11   Leaving a recorded message for internal callers

You can leave a message on your terminal which will be displayed on the screen of the terminal calling you.

✉ | new text messa | Fwd to text → Text mail / Fwd to text

→ Predefined msg | OK | | OR | To complete | OK | select a predefined message / select a predefined message to complete

OR | Msg to create → Text mail / xxxxxx xxx | compose a new message | complete your message | Apply
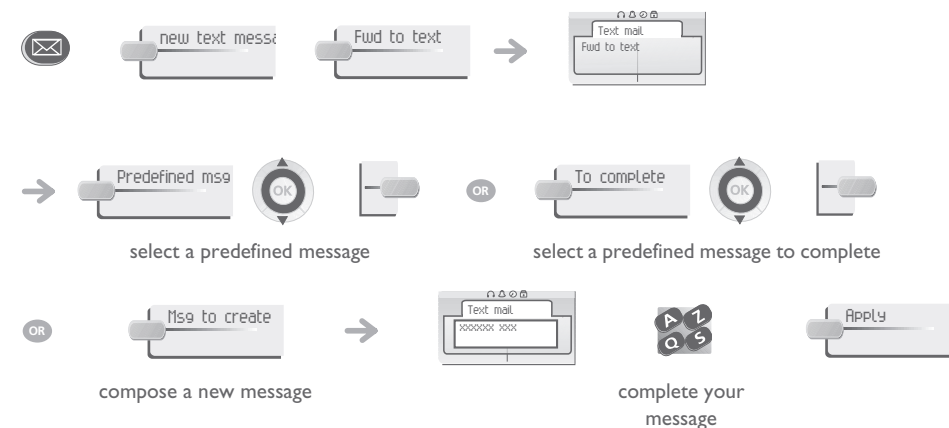
5.12 Consulting written messages

The light indicates that messages have been received.

✉ → **number of messages received** new text messa Read message → **display name of sender, with date, time and ranking of message**

OR Recall

call back sender of message

OR Save

record message

OR Next message

next message

OR Text answer

answer with a text message

OR 📞

terminate consultation
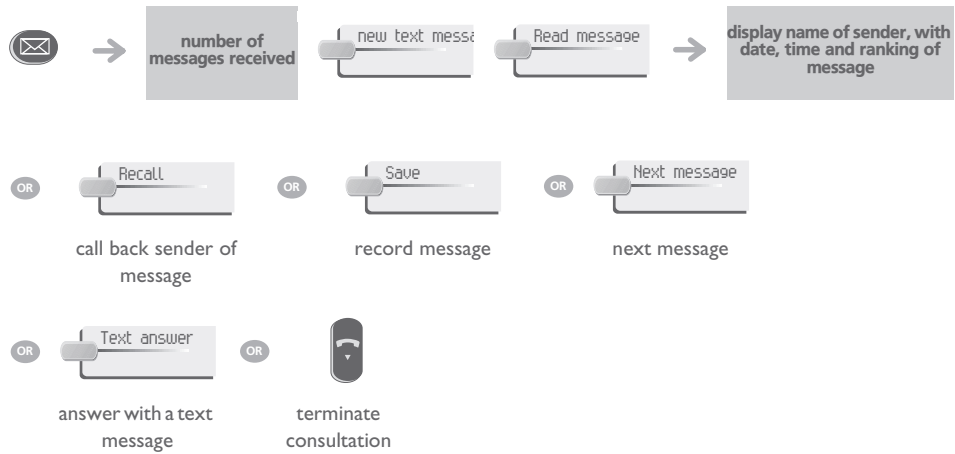
6 *Managing your charges (option)*

6.1   Charging your calls directly to business accounts

You can charge the cost of your outside calls to business account numbers.

menu 10:30	Settings	Services

reach the '**Menu**'
page

Consultation	Additional servi	Business accoun code

[keypad]	[keypad]
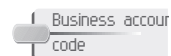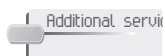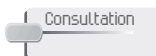
number of
business
account

number required

6.2   Finding out the cost of an outside call made for an internal user from your terminal

menu 10:30	Settings	Services	Consultation

reach the '**Menu**'
page

Consultation & callbacks	Charging informations
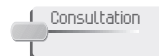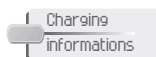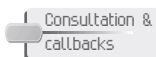
7   *Programming your telephone*

7.1   Initializing your voice mailbox (option)

When your phone has a mailbox, after pushing the mail-button, your phone will ask you to initialize your mailbox. Once personalized, this message will disappear.

| light flashes | ✉ | enter your personal code then record your name according to voice guide instructions |
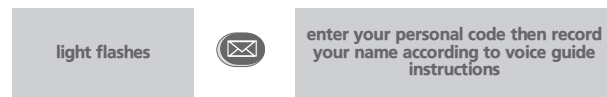
💬 *Your personal code is used to access your voice mailbox and to lock your telephone. You can always modify this (see chapter : Programming your telephone/Modifying your personal code).*

7.2   Customising your voice greeting   Menu

You can replace the greeting message by a personal message

✉ | Voice mail | | 2abc 3def 5jkl 6mno | | Perso options | | Greeting msg | | Perso greeting |

personal code

→ | Normal prompt | OR | Perso greeting | | Voice mail. Greeting recording | | End |

to return to the default message   record message   end of recording

→ | Accept | OR | Restart | OR | Replay |

apply   re-record a message   replay message
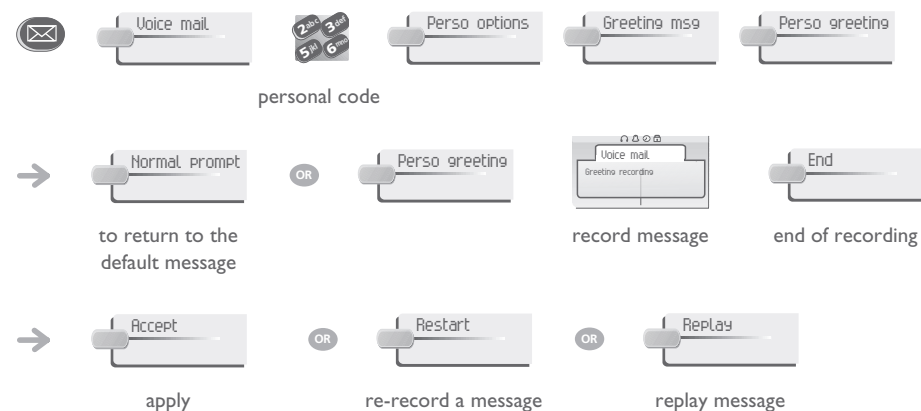
7.3   Modify the password for your phone set   Menu

| menu 10:30 | | Settings | | Phone | | Password |

reach the '**Menu**' page

| 2abc 3def 5jkl 6mno | | 2abc 3def 5jkl 6mno | | OK | OR | Apply |

old code   new code
(4 digits)   (4 digits)

| 2abc 3def 5jkl 6mno | | OK | OR | Apply | | ☎ |
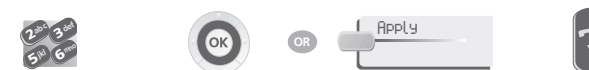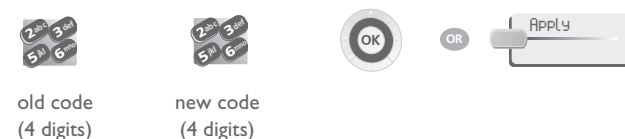
enter new password again to confirm

💬 *This password controls access to the programming and terminal locking functions by the user (default password: 0000).*

7.4   Modify the password for your voice mailbox   Menu

✉ | Voice mail | | 2abc 3def 5jkl 6mno | | Perso options | | Admin options |

personal code

| Password | | My password | | 2abc 3def 5jkl 6mno | | # | | ☎ |

new code
(4 digits)

💬 *As long as your voice mailbox has not been initialized, personal code is 0000.*

7.5 Adjusting the audio functions `Menu`

| Settings | Phone | Ringing |

reach the '**Menu**' page

▽ Choose the tune:

| Internl call | OR | Externl call | OR | Priority call |
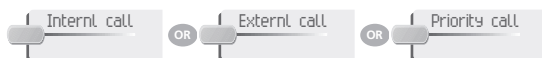
select the type of call to which the ringing is to be associated

select the melody of your choice (16 tunes)

▽ Adjusting the ringer volume:

| Ringing level | + − OR

select the volume of your choice (12 levels)

▽ Activate/deactivate silent mode:

| More options | ■ Silent mode | ■ Silent mode |
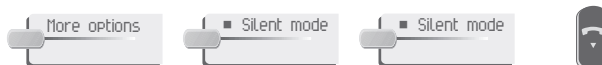
to activate   to deactivate

▽ Activate/disable meeting mode (progressive ringing):

| More options | ■ Progressive ringing | ■ Progressive ringing |

to activate   to deactivate

▽ Activate/deactivate discreet ring mode:

| ■ One beep before ringing | OR | ■ Three beeps before ringing | | ■ One beep before ringing | OR | ■ Three beeps before ringing |

to activate   to deactivate

▽ Adjust ringer volume while a call arrives:

Paul is calling

your telephone rings   adjusting the ringer volume

7.6 Adjusting screen brightness `Menu`

| Settings | Phone | Contrast |

reach the '**Menu**' page

increase or decrease the contrast

7.7 Selecting the welcome page `Menu`

This function is used to choose the page displayed by default on the telephone.

| Settings | Phone | Homepage |

select the default page

Programming your telephone

7.8   Selecting language   `Menu`

reach the '**Menu**' page

enter your personal
password

select the language of your
choice

| Settings | Phone | Language |

7.9   Program the keys for the Perso page or the add-on module   `Perso`

You can program call numbers and functions for the 'Perso' page keys and the add-on module keys.

reach the '**Menu**'
page

press the key you
want to program

Speed dial
to program a
number

OR

Services
to program a
function

■ To program a number:

Speed dial → enter the
number

enter the name

Apply
apply

■ To program a function:

Services → (OK) → **follow informations displayed on the screen**

■ Other possibilities:

Modify
modify contents
of entry displayed

OR

Erase
delete

7.10   Programming direct call keys (option) (F1 and F2 keys)

press a
programmable key
(F1 or F2)

Speed dial
to program a
number

OR
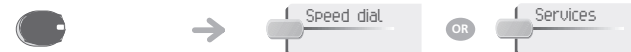
Services
to program a
function

→ **follow informations displayed on the screen**

7.11   Erase a programmed key   `Menu`

reach the '**Menu**'
page

| Settings | Phone | Key program |

Perso page
access the 'perso'
page if necessary

select the key to
erase

OR

press a
programmable key
(F1 or F2)

Erase

Programming your telephone

7.12   Programming an appointment reminder   `Menu`

You can define the time of a temporary reminder (one in 24 hours) or a permanent reminder (every day at the same time).

reach the '**Menu**' page

Appointment → Appointment hour

enter time of appointment

Dial the number of the appointment destination set
The '**Appointment programmed**' icon is displayed on the welcome page.

• **At the programmed time, your telephone rings:**

OK

If your calls are diverted to another terminal, the diversion is not applied to the reminder call.

• **To cancel your reminder request:**
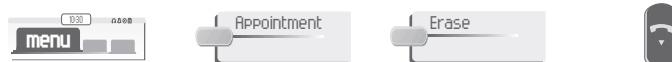
Appointment   Erase

reach the '**Menu**' page
The '**Appointment programmed**' icon disappears from the welcome page.

7.13   Identify the terminal you are on   `Info`

The number of your telephone is displayed on the 'Info' page.

Access the **Info** page using the navigator.

7.14   Lock / unlock your telephone   `Menu`

Lock
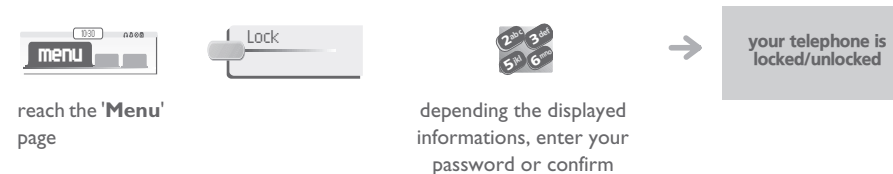
reach the '**Menu**' page

depending the displayed informations, enter your password or confirm

your telephone is locked/unlocked

7.15   Configuring the audio jack of your telephone   `Menu`

By default, the audio jack of your telephone can be used to connect a headset, hands free kit or loudspeaker.

reach the '**Menu**' page

Settings   Phone   Jack plug

→ Headset OR External hands- OR External loudspeaker
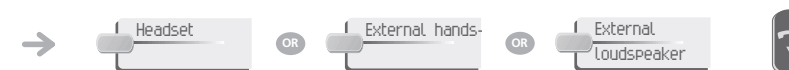
7.16   Call the associated set

The number of another set can be associated with your set number (see Modify the associated number).
To call it:

Settings   Services   Consultation

Associate servic   Call from assoc   OK

start the call

27
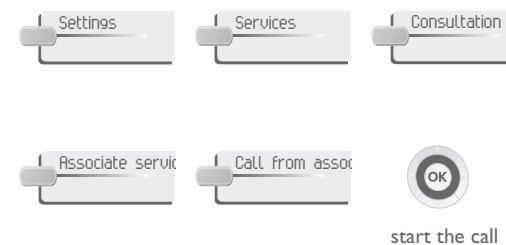
7.17 Forward your calls to the associated number

If you have previously defined an associated number, you can forward your calls to this number.

Settings Services Consultation Associate servi

→ OK

Overflow to associate OR Overflow if bus associate

for forwarding when you do not answer

for immediate forwarding when your line is busy

OR Ovflow busy/n to assoc OR Deact overflow associate Apply

for forwarding if you do not answer or if you are busy

to cancel the forwarding to associate function
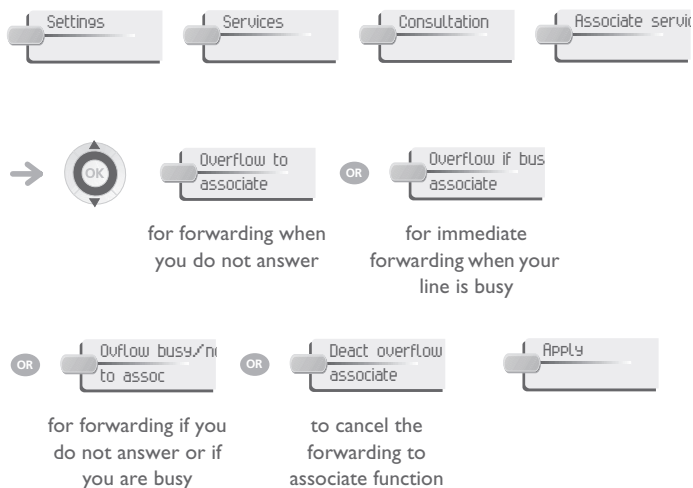
7.18 Modify the associated number Menu

The associated number can be a phone set number, the voice mail number or the pager number.

menu Settings Services Associate

reach the '**Menu**' page

enter your personal password

OK Modify → acceptance of the programming is displayed

enter the new associated number
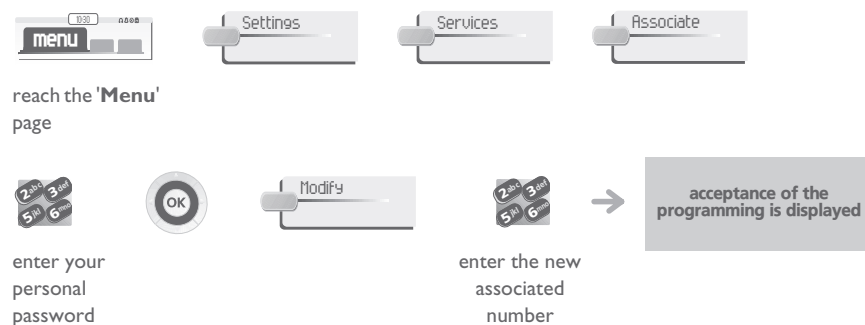
7.19 The Tandem configuration

This configuration lets you group two sets under a single call number. Your set is then the main set and the second set, usually a DECT set, is the secondary set. Each set has its own directory number, but the tandem number is that of the main set. When you receive a call, the two sets ring simultaneously. When one of the sets answers, the other set stops ringing. When all the lines of the main set are busy, the secondary (DECT) set does not ring. The secondary set can still be called by its own number, but in this case, the tandem function will no longer be taken into account. Most of the functions are common to the two sets, for example: forwarding, meet-me reminder, the various messages, etc., while others are specific to each set, for example: individual directory, last number redial, out of service, set padlock, etc.
For more information regarding this configuration, contact the person in charge of your installation.

7.20 Create, modify or consult your intercom list (max. 10 numbers) Menu

menu Settings Services

reach the '**Menu**' page

Interphony → **follow instructions given on display**
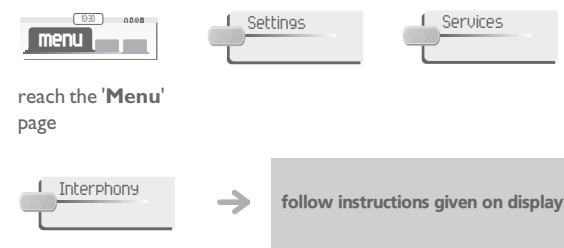
Writing accented or special characters with the phone keyboard

The following table describes all the accented or special characters that you can write from your keyboard.
The column 'Keyboard' describes the combination of typing keyboard characters to display the desired character.
The term 'n/a' in the 'Keyboard' column, shows the characters that can not be typed from your phone.

Character	Keyboard
¡	~!
¢	n/a
£	~$
¥	~Y
§	n/a
©	^c
º	^m
®	^r
°	^0
±	n/a
²	^2
³	^3
µ	n/a
¶	n/a
¹	^1
ª	^f
¿	~?
À	`A
Á	´A
Â	^A
Ã	~A
Ä	"A
Å	n/a
Æ	n/a
Ç	~C
È	`E
É	´E
Ê	^E
Ë	"E
Ì	`I

Character	Keyboard
Í	´I
Î	^I
Ï	"I
Đ	~D
Ñ	~N
Ò	`O
Ó	´O
Ô	^O
Õ	~O
Ö	"O
Ø	n/a
Ù	`U
Ú	´U
Û	^U
Ü	"U
Ý	´Y
à	`a
á	´a
â	^a
ã	~a
ä	"a
å	n/a
æ	n/a
ç	~c
è	`e
é	´e
ê	^e
ë	"e
ì	`i
í	´i

Character	Keyboard
î	^i
ï	"i
ð	~d
ñ	~n
ò	`o
ó	´o
ô	^o
õ	~o
ö	"o
ø	n/a
ù	`u
ú	´u
û	^u
ü	"u
ý	´y
ÿ	"y
Ă	n/a
ă	n/a
Ą	n/a
ą	n/a
Ć	n/a
ć	n/a
Č	n/a
č	n/a
Ď	n/a
ď	n/a
Đ	n/a
đ	n/a
Ę	n/a
ę	n/a
Ě	n/a
ě	n/a
Ĺ	n/a
ĺ	n/a
Ľ	n/a
ľ	n/a

Character	Keyboard
Ł	n/a
ł	n/a
Ń	n/a
ń	n/a
Ň	n/a
ň	n/a
Ő	n/a
ő	n/a
Œ	n/a
œ	n/a
Ŕ	n/a
ŕ	n/a
Ř	n/a
ř	n/a
Ś	n/a
ś	n/a
Ş	n/a
ş	n/a
Š	n/a
š	n/a
Ţ	n/a
ţ	n/a
Ť	n/a
ť	n/a
Ů	n/a
ů	n/a
Ű	n/a
ű	n/a
Ÿ	n/a
Ź	n/a
ź	n/a
Ż	n/a
ż	n/a
Ž	n/a
ž	n/a

Guarantee and clauses

Independently of the legal warranty that covers this appliance, it is guaranteed for 1 year, parts and labour, counting from the date indicated on your invoice.
The invoice will be demanded if making a claim under the warranty. The warranty does not however apply in the following cases: in the event of use that does not comply with the instructions given in this user's manual, faults or damage caused by natural wear, damage resulting from a cause external to the appliance (e.g. impact, fall, exposure to dampness, etc.), noncompliant installation or modifications or repairs carried out by people who are not approved by the manufacturer or retailer.

Warning: never place your telephone in contact with water. To clean your telephone, you may however use a damp soft cloth. Never use solvents (trichlorethylene, acetone, etc.) which may damage the plastic parts of your telephone. Never spray it with cleaning products.
The ear piece and microphone area of the handset may attract metallic objects that may be dangerous for the ear.

The wording is not contractual and may be subject to change. Some functions of your telephone are controlled by a software key and the configuration of the unit.

Declaration of compliance
EC: We, Alcatel-Lucent Enterprise, hereby declare that we assume the Forum™ IPhone 730 or Phone 730 product to be compliant with the essential requirements of Directive 1999/5/CE of the European Parliament and Council.

Environmental information

1- The equipment that you bought has required the extraction and use of natural resources for its production. It may content hazardous substances for the health and the environment.
2- In order to avoid the dissemination of those substances in our environment and to diminish the pressure on the natural resources, we encourage you to use the appropriate take-back systems. Those systems will reuse or recycle most of the materials of your end life equipment in a sound way.
3- The crossed-bin symbol invites you to use those systems.
4- If you need more information on the collection, reuse and recycling systems, please contact your local or regional waste administration.
5- You can also contact us for more information on the environmental performances of our products.

Belgacoms, in keeping with its policy of constant product improvement for the customer, reserves the right to modify product specifications without prior notice.
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